

Housing First Solano
Vallejo-Solano County Continuum of Care
General Membership Meeting Minutes
August 22, 2017
10:00 a.m. to 11:30 a.m.
Suisun City Council Chambers, 701 Civic Venter Blvd., Suisun City, 94585

1. Meeting **called to order** by Chair Tranine Chisom at 10:05 a.m.
2. No additions to or deletions from the Agenda were proposed.
3. John Evalle moved to **approve the agenda**; Kari Rader seconded the motion. All voted in favor with no abstentions. The motion carried.
4. Kari Rader moved to **approve the minutes** of the CoC General Membership meeting from June 28, 2017. Kathy Lawton seconded the motion. All voted in favor with no abstentions. The motion carried.
5. **Old Business**

5.1 Housing First Solano Board Elections.

Chair Chisom introduced this item. The item was tabled for further discussion at the last general membership meeting. Katrina Morrow, the applicant, introduced herself and explained her interest in becoming a Board Member for the Nonprofit Homeless Assistance Provider position. Katrina works for Circle of Friends assisting persons experiencing homelessness find housing. She expressed a desire to join the Board in order to bring the client perspective to the Board.

John Evalle moved to appoint Katrina Morrow to the Board. Kandy Piresburt seconded the motion. All voted in favor with no abstentions. The motion carried.

6. New Business:

6.1 Point-in-Time Count Update.

Staff provided an update on the final numbers for the 2017 Point-in-Time count. The final numbers and reports were released in July. Staff discussed the executive summary of the Point-in-Time Count and directed the general membership to the website for the full report.

John Evalle noted that some communities sent out their final numbers earlier than Housing First Solano. Staff explained they were waiting for the Department of Housing

and Urban development to provide final approval of the numbers before release. Other communities do not wait for that final confirmation before releasing the information.

Elaine Saldana and Kari Rader noted there was a lot of interest in the Point-in-Time Count at the Vacaville Homeless roundtable.

6.2 Coordinated Entry Update

Staff presented an update on the Coordinated Entry Process. The Coordinated Entry Workgroup has completed the majority of the policy and procedure manual. Caminar has hired and trained its coordinated entry staff who are currently working on outreach and community engagement. All the staff were trained on HMIS and there is an active program in HMIS to begin adding clients. The Workgroup is working on the logistics for the entry points.

6.3 Continuum of Care Competition Update.

Staff presented an update on the Continuum of Care Competition. Staff briefly described the 2017 competition process. Staff noted the Review and Rank portion of the competition was held on August 22, 2017. Staff informed the membership that the Board would approve the priority list at its meeting in September. Staff informed the membership that they were drafting the consolidated application and the application would be reviewed by the community in September.

6.4 Review and Approve Updated Continuum of Care/Emergency Solutions Grant Written Standards of Service

Staff introduced this item. Staff noted the policies and procedures for the Continuum of Care as well as the written standards for service needed to be updated due to recent Department of Housing and Urban Development policy changes. Staff walked through the changes.

Kari Rader moved to accept the changes to the Housing First Solano Policies and Procedures. Altheia Lindsay seconded the motion. All voted in favor with no abstentions. The motion carried.

6.5 Best Practices in Serving Survivors of Domestic Violence

Staff presented on best practices for serving survivors of domestic violence based on local resources and Department of Housing and Urban Development policy briefs.

7. Staff Report

7.1 Funding Opportunities.

In light of time, Staff referred the general membership to the handout in the meeting materials.

7.2 Federal Regulatory Updates.

In light of time, Staff referred the general membership to the handout in the meeting materials.

8. CoC Member Comments

Adriana Ames from Fair Housing of Northern California introduced herself and her organization. Fair Housing of Northern California provides legal services to residents who allege claims of housing discrimination or disability discrimination. She encouraged members to reach out to her organization for assistance.

9. Kari Rader moved to adjourn the meeting. Elaine Saldana seconded the motion. All voted in favor with no abstentions. The meeting adjourned at 11:25 AM.