

February 7, 2023 ~ Meeting Summary

I. Welcome and Introductions

LEC Members:

- Elizabeth (Ely) Muniz Palomera, Co-Chair
- Anne McGrath
- Jessica Vasquez
- Joey Carrizales
- Reggie Sironen
- Sally Griffieth

Other Attendees:

- Devra Edelman, Homebase
- Maya Spark, Homebase
- DeAndre Richard, RCS
- Greg Papish, RCS
- Kari Rader, CoC Chair/CANB
- Reneé Parham, JPA/CoC Staff

II. Introductions / Icebreaker

- Icebreaker Question – What is the best piece of advice you were ever given?
- Review Meeting Group Agreements
 - Respect one another.
 - Be present during meetings – please mute cell phones and other distractions.
 - Speak one at a time.
 - There are no right or wrong answers.
 - All thoughts and ideas are valued.
 - It is ok to have different opinions. We agree to disagree.
 - Please be respectful of time when speaking.
 - What is said here stays here; Stories stay – lessons leave.
- Introduction to additional guests
 - DeAndre Richard and Greg Papish from Resource Connect Solano were introduced to the group to establish a friendly connection. They offered to do a CES 101 training anytime it would work and come back to another meeting to ask the group to provide input for the Coordinated Entry Client Survey to ensure the voice of those with lived experience. The group agreed that they would be willing to give their input and invited them back to a future meeting.

III. LEC Membership

- Housekeeping
 - Membership and Attendance Policies from the Bylaws were reviewed for any who missed the last meeting.

- Member Check In
 - Current members confirmed any resignations and desire to remain as members.

IV. LEC Co-Chair Nomination

- Elizabeth Muniz-Palomera announced that the January 25, 2023 CoC Board Meeting ran over time, which prevented the voting on Subcommittee Co-Chairs, so Antonio's position would be presented at the February CoC Meeting.

V. LEC OUTREACH/STRENGTHENING COMMUNITY

- Open Meetings Quarterly
 - Elizabeth Muniz-Palomera explained that there were not enough members to vote at the last meeting on having quarterly open meetings, to allow non-members an opportunity to join. A roll call vote was taken, and there were no objections or abstentions. The motion was approved.
- Marketing Committee – Social Media Brainstorm
 - There was a discussion about having a marketing subcommittee of the LEC, to handle social media posts be the go-to for marketing items. Jessica Vazquez expressed interest in the subcommittee.
 - Kari Rader and Sally Griffith said that they would meet to review and prepare the LEC logo for use.
 - Elizabeth Muniz-Palomera informed the group that there was a new email for the LEC: lec.solanoco@gmail.com and that it could be added to flyers, etc. for people to reach out and communicate with the LEC directly.
- Dr. Lynch – PRK Research Update
 - Elizabeth Muniz-Palomera reached out to Dr. Lynch and reported that she was still gathering data and giving stipends to those who wanted to volunteer to share their experience with her.

VI. ACTIVITIES AND IMPACT PLANNING

- HOPE Event – March 2023
 - Conversation was had around being present at the HOPE Event being held by the City of Fairfield's Homeless Intervention Team on March 1, 2023, from 8 am – 12 pm. A few volunteers agreed to meet the following week to work with Kari Rader on flyers and table setup.
- HUD NOFO 101
 - Maya Spark gave a presentation explaining the upcoming HUD NOFO, local process, and let everyone know about the need for lived experience input on the scoring tool. Maya asked if she could return at the next meeting with the scoring tool to gain insight from the group. The group agreed that would be fine.

VII. LOGISTICS AND NEXT STEPS

- Next Meeting: Tuesday, March 7, 2023, 1 pm – 3 pm

The meeting was adjourned at 3:00 p.m.